

**SECURITY AGREEMENT
NEW MARK FIRST POOL ASSOCIATION
CLUBHOUSE RENTAL AGREEMENT**

Received from _____ (Renter), user fee of \$80.00 and damage deposit of \$200.00 for use of clubhouse located at 9808 N. Campbell for one day. User fee is due at the time the reservation is made; deposit is due when keys are picked up. Date of use: _____. Time of use: from _____ to _____. Renter will return keys on _____. Renter's event is _____. There will be approximately _____ total guests (and _____ under 21 yrs of age.)

We hope that your clubhouse event is an enjoyable one. Listed below are rules that apply to rental and use of the clubhouse:

1. The ADULT New Mark Association Member (Resident) must be in attendance during the entire time of the event.
2. The Association Resident must be in good standing, and all Association assessments and fees must be paid in full.
3. Occupancy shall be limited to a maximum of 71 people.
4. In the case of an event given for a person under 21 years of age, the following will be checked by either a Board Member or Management:
 - A. There will be ONE adult for every 15 persons under 21 years of age.
 - B. The event will end on or before midnight.
 - C. No alcoholic beverages or drugs allowed.
5. No live bands or DJ's.
6. A complete walk-through with the Renter and Clubhouse Manager will be done prior to rental. Any defects or existing damage must be noted at this time on the checklist so as not to be charged for damage after the event.
7. The stereo system shall be turned off along with the CD player at the end of the event.
8. No kegs placed in the refrigerator.
9. No wood will be burned in the fireplace.
10. Upholstered furniture may not be moved outside or from the upstairs area.
11. The clubhouse and lawn area is to be cleaned by 10:00 a.m. the morning after the scheduled event.
12. **NO SMOKING IN THE CLUBHOUSE** – All cigarette butts will be removed or disposed of safely and NOT on the ground or in planters.
13. Board Members or Management will have the authority to enter the clubhouse at all times, even during an event.
14. USE and SIGN the cleaning check off list, and have it ready during the next day walk-through with the Clubhouse Manager.
15. A complete walk-through will be done with the Renter and Clubhouse Manager the next morning after the event. Keys will be returned at this time.
16. All trash must be removed from the premises by the Renter.
17. **Attaching items to the Clubhouse walls, ceilings, or fixtures by any means is prohibited. Violations will result in loss of damage deposit.**

Cancellation requests must be received seven (7) days in advance of the rental date(s) to be eligible for a user fee refund. Cancellation requests received with less than seven (7) day advance notice will result in a fee refund only if the Association is able to rent the Clubhouse to another party for the reserved date(s) or at the discretion of the Clubhouse Manager and an Association Board Officer.

I understand by signing this agreement, I am responsible for ALL PERSONS in attendance at my event and for any injury or damage they incur or cause to other guests or to Association property or the property of others, and I hold the Association harmless for any and all such injury or damage however incurred. I agree to keep the noise to a minimum at all times in consideration of others living near or using the clubhouse or pool. The KEYS MUST REMAIN IN THE RENTER'S POSSESSION, and if the keys are misplaced or lost, the Renter will bear the cost of replacing clubhouse locks. I expressly understand by signing this agreement, that if, in the sole judgment of the Association, there is damage or loss to the clubhouse, grounds, or furnishings not previously incurred and noted, or the cost of cleaning exceeds the deposit, the undersigned shall be responsible to promptly pay any amount in excess of the deposit; otherwise the deposit will be returned upon completion of a satisfactory final inspection. The failure to abide by ANY of these rules will result in the automatic forfeiture of the deposit and at the discretion of a Board Member or Management the event may be immediately terminated. I also understand the Board, at its sole discretion, may modify, reschedule, or cancel the rental for reasons of scheduled or unscheduled maintenance, renovation, or repair to the Clubhouse premises.

Name _____ Phone #: _____
(Resident)

Address _____