

**NEW MARK FIRST POOL ASSOCIATION - CLUBHOUSE RENTAL & SECURITY AGREEMENT**

Renter _____	Approx # of guests _____ (under 21) _____
Address _____	Approx time of use _____ to _____
Date of Use _____	Daily fee \$50.00
Event Type _____	Location 9808 N Campbell Drive

We hope that your clubhouse event is an enjoyable one. Listed below are rules that apply to rental and use of the clubhouse:

1. An adult New Mark Association Member (resident) must be in attendance during the entire time of the event.
2. The association resident must be in good standing, and all association assessments and fees must be paid in full.
3. Occupancy shall be limited to a maximum of 71 people.
4. In the case of an event given for a person under 21 years of age, the following will be checked by a board member:
  - A. There will be ONE adult for every 15 persons under 21 years of age.
  - B. The event will end on or before midnight.
  - C. No alcoholic beverages or drugs allowed.
5. No live bands or DJ's.
6. A complete walk-through with the renter and clubhouse manager can be done prior to rental. Any defects or existing damage must be noted at this time so as not to be charged for damage after the event.
7. All lights and electronics shall be turned off at the end of the event.
8. No kegs placed in the refrigerator.
9. No wood will be burned in the fireplace.
10. Upholstered furniture may not be moved outside or from the upstairs area.
11. The clubhouse, bathrooms, and lawn area are to be cleaned by 8:00 a.m. the morning after the scheduled event.
12. NO SMOKING IN OR AROUND THE CLUBHOUSE GROUNDS – Guests may go to the opposite side of Campbell in the greenway but all cigarette butts will be removed or disposed of safely and NOT on the ground or in planters.
13. Board members have the authority to enter the clubhouse at all times, even during an event.
14. A complete walk-through can be done with the renter and clubhouse manager the next morning after the event.
15. All trash must be removed from the premises by the renter.
16. **Attaching items to the Clubhouse walls, ceilings, or fixtures by any means is prohibited. Violations will result in a damage deposit charged to the homeowners HOA account.**

Cancellation requests must be received seven (7) days in advance of the rental date(s) to be eligible for a user fee refund. Cancellation requests received with less than seven (7) day advance notice will result in a fee refund only if the Association is able to rent the Clubhouse to another party for the reserved date(s) or at the discretion of the Clubhouse Manager and an Association Board Officer.

I understand by signing this agreement, I am responsible for ALL PERSONS in attendance at my event and for any injury or damage they incur or cause to other guests or to association property or the property of others, and I hold the association harmless for any and all such injury or damage however incurred. I agree to always keep the noise to a minimum in consideration of others living near or using the clubhouse or pool. I expressly understand by signing this agreement, that if, in the sole judgment of the association, there is damage or loss to the clubhouse, grounds, or furnishings not previously incurred and noted, or there is a cost of cleaning, the undersigned shall be responsible to promptly pay said amount. The failure to abide by ANY of these rules will result in the automatic forfeiture of any fees paid and at the discretion of a board member the event may be immediately terminated. I also understand the board, at its sole discretion, may modify, reschedule, or cancel the rental for reasons of scheduled or unscheduled maintenance, renovation, or repair to the clubhouse premises.

Signature \_\_\_\_\_ Phone #: \_\_\_\_\_  
(Resident)